



LAST YEAR, WE HELPED **1,525 families** CLAIM ALMOST **\$2.9 million** IN TAX REFUNDS!

Volunteer today!

Tax Preparer

Prepare federal and state income tax returns (primarily Minnesota) for low to moderate income taxpayers. Learn federal and state tax law with an emphasis on refundable tax credits such as the Earned Income Tax Credit (EITC), the largest anti-poverty program in America. Training and mentoring are provided. Previous tax preparation experience is helpful but not required.

Tax Site Assistant

Volunteers work as part of a team at a tax preparation site assisting the tax site coordinator in greeting clients, screening customers, providing clerical assistance (photocopying paperwork, collating returns), and giving completed tax returns back to clients. Volunteers should be comfortable working with people of diverse backgrounds. Training is provided.

Orientations: 2016-2017

Orientations for new volunteers will be held on the following weekdays at Community Action Duluth, 2424 West 5th Street, Suite 102, Duluth. Call or email to register. You only need to attend one session.

Sept. 28	Wednesday	6:00 PM	Denfeld HS, ISD 709, 401 North 44th Avenue West*
Oct. 26	Wednesday	6:00 PM	Community Action Duluth (CAD) Conference Room
Nov. 9	Wednesday	6:00 PM	CAD Conference Room
Nov. 14	Monday	6:00 PM	CAD Conference Room
Nov. 16	Wednesday	6:00 PM	Ordean/East HS, ISD 709, 2900 East 4th Street*
Dec. 1	Thursday	6 & 7 PM	CAD Conference Room (2 sessions)
Dec. 8	Thursday	6:00 PM	(Volunteer Reception/Orientation) CAD Conference Room
Dec. 14	Wednesday	6:00 PM	CAD Conference Room
Dec. 19	Monday	6:00 PM	CAD Tax Suite
Dec. 21	Wednesday	6:00 PM	CAD Conference Room
Jan. 3	Tuesday	5:00 PM	CAD Large Classroom

*Call Duluth Community Education, 218-336-8760, x2, to register

» Engaging our community to end poverty.

One Hour OF YOUR TIME CAN PUT **\$1,895** INTO A HARD-WORKING HOUSEHOLD

For more information, contact the Tax Site Program Coordinator at 218.726.1665, ext. 225 or julia@communityactionduluth.org

Visit us online at www.communityactionduluth.org

